

COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

Founded by The Hong Kong Polytechnic University (PolyU), the *College of Professional and Continuing Education (CPCE)* oversees the operations of the *Hong Kong Community College* which offers quality sub-degree programmes for secondary school leavers and the *School of Professional Education and Executive Development* which offers professionally oriented academic award programmes for persons at various stages of their career, including top-up degree awards for associate degree and higher diploma graduates. There are four Academic Divisions in CPCE, namely Division of Business and Hospitality Management, Division of Languages and Communication, Division of Science, Engineering and Health Studies and Division of Social Sciences, Humanities and Design.



School of Professional Education
and Executive Development
專業進修學院



The College now invites applications for the following post:

Division of Social Sciences, Humanities and Design

Project Associate (part-time) (Ref. 240315-02)

[Appointment period: four months]

Duties

The appointee will assist the Project Leader in the Lantau Conversation Fund (LCF) funded project - "Coastal Defense Facilities of Ming and Qing Dynasties in Lantau Island". He/She will be required to:

- (a) conduct literature review, data collection and analysis;
- (b) assist the project team to comply with the project objectives, scope, timetable, and the expected deliverables;
- (c) conduct study and research topics for the production of educational materials, and
- (d) perform any other duties as assigned.

Qualifications

Applicants should have:

- (a) a master's degree or a good honours degree with three or more years of relevant experience, preferably in history or a related discipline, experience in military/educational/cultural projects;
- (b) positive work attitude, good analytical and interpersonal skills;
- (c) proficiency in English and Chinese, and
- (d) self-motivation, sense of responsibility and ability to work independently.

Shortlisted candidates may be invited to sit for a written test.

Conditions of Service

An attractive remuneration rate will be offered.

Application

Please complete the job application form which is available on http://www.cpce-polyu.edu.hk/chro/app_form/ and send it to the Human Resources Office, College of Professional and Continuing Education via email huoffice@cpce-polyu.edu.hk. For applicants who wish to provide a separate curriculum vitae, they should still complete the job application form for facilitating the recruitment process. Consideration of applications will commence on 28 March 2024 until the position is filled.

For enquiries/further information, please contact Dr Benny Wong at 3746 0281 or via email benny.wong@cpce-polyu.edu.hk.

Note: College of Professional and Continuing Education Limited is an affiliate of The Hong Kong Polytechnic University.

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